

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: January 16, 2018  
Meeting Number: 82  
Meeting Location: Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:33 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
X	Eric Schnittke	Member
X	Lauren Plaxa	Member
	Susan Osborne	Member

Commissioners Present:

	Mario Oliva	Vice President & Commissioner 2nd Ward
	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
	Kelly Kirk	Community Planning Assistant

**B. Agenda:** See attached agenda from Meeting Number 82

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	No items distributed during this meeting.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.  The meeting had delayed start due to the HTHC not being able to access the building	N.A.R.
Agenda item 2	Introduction of new Historical Commission members (TBD)  The HTHC is pleased to welcome new members, Lauren Plaxa and Susan Osborne. Lauren recently relocated to Havertown from the Fishtown neighborhood in Philadelphia. She teaches history at Freire Elementary School.  We look forward to meeting Susan Osborne at our next meeting.	N.A.R.
Agenda item 3	Reorganization (election of Officers, set calendar, confirm meeting time)  This activity is tabled until the next meeting when a representative of the township can be in attendance.	HTHC
Agenda item 4	Applicant: Mr. Thorne Ranieri, Principal of Ranieri & Kearns Associates, LLC, representing owner(s) of the Linz residence  Address: 131 Tunbridge Circle, Haverford, "Whitby Hall" HRS # 045-HA-024  For Review: Review additional information requested from applicant at 11/2017 HTHC meeting and subsequently by Subcommittee pertaining to project revisions (previous review and	N.A.R.

**Haverford Township Historical Commission**

Meeting 82, January 16, 2018

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	<p>recommendations pertaining to addition and garage made by HTHC 1/2017).</p> <p>The HTHC requested to review a comparison of the existing window sash, muntins and mullions vs the proposed sash, muntins and mullions.</p> <p>The windows designated for the replacement effort are considered pocket replacement windows, each new windows lite pattern will match the existing windows lite pattern that it's replacing. The windows are known as a 7/8 Integral Light Technology. The exterior of the windows will be an off white color and the interior will be wood. At issue is the profile of the sash, muntins and mullions.</p> <p>The HTHC commented that the proposed sash, muntins and mullion profiles were more colonial in their profile than the clean simple putty lines of the existing sash, muntin and mullion. At face value this can seem very picky, however it's the intent of the HTHC to point out that the slender nature of the existing sashes and the existing putty lines lend to the clean profile of the window and assist in yielding a slender visual profile. It is the slender profile of the sash, muntins and mullion that combined profile the original character of the window and the very character the HTHC recommends be maintained.</p> <p>SB offered a motion to recommend to the Board of Commissions that they accept the angular profile, putty and Ogee glaze grilles clad exterior and wood interior at 7/8" profile, in lieu of the radius profile grilles. SM seconded the motion. All were in favor.</p>	
Agenda item 5	<p>Approval of Minutes from December 2017 meeting</p> <p>See Section E below</p>	See Section E
Agenda item 6	<p>Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Suzanna SB to issue for the HTHC to review.</p>	SB
Agenda item 7	<p>Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)</p> <p>SB provided a new copy of the revise survey form for 749 Millbrook for the HTHC to review.</p> <p>ES and KC to consider beginning the task of completing a survey evaluation form for a potential property in the Maywood area of the township. The effort will focus on 833 Buck Lane known as Maywood.</p>	HTHC
Agenda item 8	<p>2016 Annual Report (Stacey/Suzanna)</p> <p>In progress.</p>	SB/SM
Agenda item 9	<p>2017 CLG Annual Report (Suzanna)</p> <p>In progress.</p>	SB/SM
Agenda item 10	<p>2017 Annual Report (Suzanna)</p> <p>In progress.</p>	SB/SM
Agenda item 11	<p>Planning Commission update (Chuck)</p> <p>Tabled until the next meeting.</p>	N.A.R.
Agenda item 12	<p>Discuss article for next Board of Commissioners newsletter.</p> <p>We look forward to reviewing the letter ES has prepared for the BOC newsletter's next publication.</p>	N.A.R.
Agenda item 13	<p>Other group discussions, general business, and updates</p> <p>SM to establish a Drop-Box link for the HTHC to use to store our photographic efforts.</p>	HTHC
Agenda item 14	<p>Adjournment</p> <p>See Section E below.</p>	See Section E

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	SB offered a motion to recommend to the Board of Commissions that they accept the angular profile Ogee glaze grilles at 7/8" profile, in lieu of the radius profile grilles.	SB	SM	6	0	Yes
2	A motion to approve December meeting notes with noted revisions. LP abstained.	ES	SB	5	0	Yes
3	Motion to call meeting to close at 9:35 pm	SB	ES	6	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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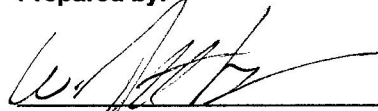
**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>February 20, 2018</b> , and will be held at the Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown.	

**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items

Prepared by:

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
**Meeting Agenda**  
January 16, 2018, 7PM

Meeting # 82  
Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Introduction of new Historical Commission members (TBD)
3. Reorganization (election of Officers, set calendar, confirm meeting time)

Proceed with new business:

4. Applicant: Mr. Thorne Ranieri, Principal of Ranieri & Kearns Associates, LLC, representing owner(s) of the Linz residence  
Address: 131 Tunbridge Circle, Haverford, "Whitby Hall"  
HRS # 045-HA-024

For Review: Review additional information requested from applicant at 11/2017 HTHC meeting and subsequently by Subcommittee pertaining to project revisions (previous review and recommendations pertaining to addition and garage made by HTHC 1/2017).

5. Approval of Minutes from December 2017 meeting
6. Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Suzanna to review)
7. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)
8. 2016 Annual Report (Stacey/Suzanna)
9. 2017 CLG Annual Report (Suzanna)
10. 2017 Annual Report (Suzanna)
11. Planning Commission update (Chuck)
12. Discuss article for next Board of Commissioners newsletter
13. Other group discussions, general business, and updates
14. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: February 20, 2018  
Meeting Number: 83  
Meeting Location: Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:02 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
X	Eric Schnittke	Member
X	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Mario Oliva	Commissioner 2nd Ward
X	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
X	Kelly Kirk	Community Planning Assistant

**B. Agenda:** See attached agenda from Meeting Number 83

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	See Agenda item 2 for items distributed to the HTHC.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.  The meeting was called to order by Kelly Kirk, Community Planning Assistant for the Township. Kelly opened the floor to nominate a Chairperson for the HTHC  Today's meeting is the second meeting of the new year and is the re-organization meeting of the HTHC.  Eric Schnittke motioned for Stacey Mattox to be Chairperson for the 2018 term, Chuck Reardon seconded the motion.  After the Chairperson was nominated, Kelly turned the meeting over the Chairperson to run the meeting.	See Section E
Agenda item 2	Reorganization (election of Officers, set calendar, confirm meeting time)  Scott Winger motioned for Suzanna Barucco to be Vice Chairperson for the 2018 term, Eric Schnittke seconded the motion.  Chuck Reardon motioned for Scott Winger to be Secretary for the 2018 term, Stacey Mattox seconded the motion.  The HTHC stated there is no August 2018 meeting planned at this time.  Beginning in March or April the HTHC meetings will be held at the new township administration building.  The January 2019 meeting of the HTHC is planned for Tuesday January 22, 2019.	See Section E

# Haverford Township Historical Commission

Meeting 83, February 20, 2018

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	All agreed to retain the current 7:00pm meeting start time.	
	The commission currently has nine members and noted five members are required for a quorum.	
Agenda item 3, Note revised order.	<p>Applicant: Mr. Thomas Wiedenman of Wiedenman Architecture, LLC., representing Kelly Music for Life, Inc.</p> <p>Address: 4-6 East Eagle Road, Havertown</p> <p>HRS # 045-HA-112</p> <p>For Review: Review proposed ground floor façade restoration.</p> <p>Items presented to the HTHC: Letter from Thomas Wiedenman of Wiedenman Architecture, LLC., to the HTHC outlining the proposed project dated February 9, 2018.</p> <p>Drawings prepared by Wiedenman Architecture, LLC.</p> <ul style="list-style-type: none"> <li>Existing Condition Elevations and Existing Condition Facade Plan, noting the first +/- 6 feet of the building.</li> <li>Proposed Elevations and Proposed Facade Plan, noting the first +/- 6 feet of the building.</li> </ul> <p>Thomas Wiedenman and Thomas Kelly presented the Kelly Music for Life Inc. proposed renovations to the existing facade of the noted resource. The facility is to be Named Kelly Center, Music, Arts, Community. The facility is to be a community outreach and performance facility. Daytime activities are planned for all ages and include after school programs. Evening hours are to include professional events, BYOB, and showcase local artists. The facility is to be eco-friendly and may have a live garden wall, may incorporate solar panels and is planned to have operable front windows to be open to the street.</p> <p>The existing exterior consists of one double wide property built around 1920. The two properties were initially built to include two front entries to the second floor apartments with a central entry door to the first floor space. Over the years the apartment entries were converted to the rear via exterior stairs and the first floor was divided into two stores. The existing entry doors are recessed from the main elevation allowing retail goods to be displayed behind glass display areas.</p> <p>Kelly Music for Life Inc. intends to restore the first floor entry to one entry door to be centered between the double wide unit(s), and to demolish the recessed retail displays and entry doors and re-capture the space for the interior floor plan. The project proposes to build a new facade flush with the edge of the property and consistent in character with adjacent properties and those of this area of Eagle Road. The proposed facade intends to recreate fixed transom windows similar to the neighboring property's and have sliding glass units below the transom and below the remaining bay windows of the second floor. Mr. Wiedenman notes the original tile of the original central door location exists in place and if possible may be retained. The proposed facade will use cement impregnated wood to achieve the panel and beading depicted in the elevations provided to the HTHC.</p> <p>The HTHC offered a motion where by the proposed transom height align with the original transoms from several neighboring buildings and to review the scale and character of the sliding glass units so as to be compatible with the neighboring store fronts. The Motion was provided by CR and seconded by SM. All were in favor.</p>	
Agenda item 4, Note revised order.	<p>Introduction of new Historical Commission member, Susan Osborne</p> <p>The HTHC is pleased to welcome Susan Osborne to the Commission. Susan has over twenty years experience in sales and she holds an Arts Degree and is a member of the Haverford Township Historical Society.</p> <p>The Commission looks forward to working with Susan.</p>	HTHC
Agenda item 5	<p>Approval of Minutes from January 2018 meeting</p> <p>See Section E below</p>	See Section E
Agenda item 6	<p>Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Suzanna to review, tabled until March meeting)</p> <p>SB issued a revised and completed form for 749 Millbrook for the HTHC to review. The HTHC is to provide comments at the next meeting, or recommend accepting the form as written.</p>	HTHC
Agenda item 7	<p>Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)</p> <p>CR to inquire about setting up a meeting the Haverford Friends School with KC and ES attending.</p> <p>KC notes Kate Clifford of the Delaware County Planning Commission is to visit with the HTHC during our March meeting.</p> <p>The HTHC members are currently taking photos of existing resources trying to duplicate the same angle as those published in the resource survey. LP will explore setting up google photo to store their photos.</p>	HTHC

**Haverford Township Historical Commission**

Meeting 83, February 20, 2018

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Agenda item 8	2016 Annual Report (Stacey/Suzanna) Tabled until March meeting	SB/SM
Agenda item 9	2017 CLG Annual Report (Suzanna) Tabled until March meeting	SB/SM
Agenda item 10	2017 Annual Report (Suzanna) Tabled until March meeting	SB/SM
Agenda item 11	Planning Commission update (Chuck)  CR notes the planning commission has ongoing work regarding reviewing and developing ordinances. It was noted that during the last year no properties sought a zoning variances.	N.A.R.
Agenda item 12	Discuss article for next Board of Commissioners newsletter.  We look forward to reviewing the letter ES has prepared for the BOC newsletter's next publication.	N.A.R.
Agenda item 13	Other group discussions, general business, and updates  a. The Leedom Mansion on Mill Rd has been purchased. b. Regarding the property at County Line Road and Haverford Rd, it is believed that a traffic study is underway. Initial reports are the stable and main structure will be demolished and the stone wall along County Line Road will remain. c. The portion of Haverford Road has long since been dedicated to being a business corridor.	HTHC
Agenda item 14	Adjournment  See Section E below.	See Section E

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion for Stacey Mattox to be Chairperson for the 2018 term.	ES	CR	7	0	Yes
2	Motion for Suzanna Barucco to be Vice Chairperson for the 2018 term.	CR	SM	7	0	Yes
3	Motion for Scott Winger to be Secretary for the 2018 term.	CR	SM	7	0	Yes
4	CR offered motion to approved the proposed store front with the modifications noted in agenda item 3 above.	CR	SM	7	0	Yes
5	Motion to call meeting to close at 9:03 pm	ES	SM	7	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>March 19, 2018</b> , and will be held at the Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown.	

## Post-Meeting Notes

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



W. Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Haverford Township Historical Commission  
**Meeting Agenda**  
February 20, 2018, 7PM

### Meeting # 83

Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Introduction of new Historical Commission member, Susan Osborne
3. Reorganization (election of Officers, set calendar, confirm meeting time)

Proceed with new business:

4. Applicant: Mr. Thomas Wiedenman of Wiedenman Architecture, LLC, representing Kelly Music for Life, Inc.  
Address: 4-6 East Eagle Road, Havertown  
HRS # 045-HA-112

For Review: Review proposed ground floor façade restoration.

5. Approval of Minutes from January 2018 meeting
6. Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Suzanna to review, tabled until March meeting)
7. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)
8. 2016 Annual Report (Stacey/Suzanna, tabled until March meeting)
9. 2017 CLG Annual Report (Suzanna, tabled until March meeting)
10. 2017 Annual Report (Suzanna, tabled until March meeting)
11. Planning Commission update (Chuck)
12. Discuss article for next Board of Commissioners newsletter
13. Other group discussions, general business, and updates
14. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: March 19, 2018  
Meeting Number: 84  
Meeting Location: Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
	Eric Schnittke	Member
X	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
X	Kelly Kirk	Community Planning Assistant

**B. Agenda:** See attached agenda from Meeting Number 84

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	See Agenda item 2 for items distributed to the HTHC.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	See Section E
Agenda item 2	<p>Applicant: Mr. Ryan Fry, Project Engineer, The Whiting-Turner Contracting Company, representing Haverford College</p> <p>Address: The Magill Library, Haverford College, 370 Lancaster Avenue, Haverford HRS # 045-HA-019J</p> <p>For Review: Update from applicant on renovation and addition of Magill Library, originally reviewed at the September 18, 2017, HTHC meeting, and provide final recommendation.</p> <p>Attending from: Whiting-Turner, Ryan Fry, Project Engineer, Ryan Halpin, Project Manager. Haverford College, David Harrower, Don Campbell. Perry, Dean Rogers Partners, (PDR) Architects for the renovation, Mee Kim</p> <p>Please review meeting notes number 78, from September 18, 2017, for more information about the Magill Library scope of work. The notes below rely on the information presented at meeting 78.</p> <p>In addition, the HTHC is in receipt of a letter provided by PDR dated March 9, 2018, in which PDR provides a response to each of the HTHC comments offered from the meeting #78 of Sept. 18, 2017. The HTHC is in agreement with the PDR responses.</p> <p>Mee Kim updated the HTHC regarding recent design modifications since their last presentation to the HTHC, including:</p> <p>a. Enclosing a terrace to protect book holdings in a lower level,</p>	See Section E. and HTHC-sub group to meet on side



**Haverford Township Historical Commission**

Meeting 84, March 19, 2018

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	<p>b. Securing an original exterior door in its closed position as it is no longer needed for entry or exit. She noted the door panels will match the existing door panels and the trim at the jambs and header will be replaced to match existing.</p> <p>Material considerations</p> <p>a. Large framed window openings and Window Frames and Mullions The large framed openings pay homage to the original cast stone or limestone gothic window arches. The cladding of the large openings and the associated fins has been a light color similar to limestone. M. Kim presented options for the fins and large openings to be dark bronze. The HTHC recommended PDR consider using the lighter color in keeping with the coloration of the existing limestone openings.</p> <p>b. Slate Roof PDR proposes using North Country Slate for the replacement portions and the new roof areas. The heritage portions of the slate roof area will have the patterning as drawn, while the new addition portions of the slate roof will be without pattern.</p> <p>c. Brick Samples The proposed low profile long brick is sized nominally at 4" deep, by 1.25" in height by 20" in length. Two bricks were presented to the HTHC. #1. Rough hewn brick, with a color and texture consistency similar to that of the existing Wissahickon Schist stone of the main portions of the existing library facade. #2. A dark nearly black brick that appeared to be a glazed brick. This brick offers a contrast to the stone of the existing portions of the library.</p> <p>The HTHC expressed the following concerns regarding the brick selections.</p> <p>a. Both bricks appeared to be a glazed brick of which the color was not through the body of the brick.</p> <p>b. The rough hewn brick may be more susceptible to freeze thaw conditions due to its irregular profile and mortar bed.</p> <p>c. There were mixed reactions to paying homage to the Wissahickon Schist vs the starker contrast of the darker brick signifying a break from the past.</p> <p>d. The HTHC noted that for either brick the mortar color selection was key to success of the patterning.</p> <p>e. The HTHC offered to have a smaller sub-committee meet on site to review brick samples, which was received favorably by PDR.</p> <p>SB offered a motion to recommend to the Board of Commissioners the following: acceptance of the enclosed terrace as noted above, acceptance of the original door as noted above, that the large window openings be clad with an aluminum material consistent with the limestone color of the original window arches, that the window mullions and window glazing frames consider a dark bronze color vs brushed aluminum. And that a sub-committee of the HTHC gather at the project site to review the brick selections, mortar and fins. KC seconded the motion; all were in favor and the motion carried.</p>	
Agenda item 3, Note revised order.	<p>Kate Clifford, Planner, from the Delaware County Planning Department ( DCPD) to discuss revisions to the Historic Resources Survey</p> <p>Kate informed the HTHC of the following;</p> <p>a. The Delaware County Planning Department is requesting a concise update to the existing surveys by townships that have Historical Surveys.</p> <p>b. A CLG is obligated to update their survey every ten years.</p> <p>c. The Cultural Resource Geographic Information Service (CRGIS) System is planned to go live in 2019.</p> <p>d. CRGIS is planned to provide an app for ipad use in documenting and updating resources.</p> <p>e. The HTHC's new Resource Survey form is considered an accepted format relative to DCPD's requirements.</p> <p>Kate will be a resource to the HTHC as we begin to update our resource survey and add new resources to it.</p>	N.A.R.
Agenda item 4, Note revised order.	<p>Approval of Minutes from February 2018 meeting</p> <p>Tabled until the next meeting. KC and SM provided comments.</p>	HTHC
Agenda item 5	<p>Update re: conversion of data from previous form to PHMC Historic Resource Survey Form</p> <p>SB issued a revised and completed form for 749 Millbrook Lane providing updates on its architectural style.</p>	N.A.R.

**Haverford Township Historical Commission**

Meeting 84, March 19, 2018

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	This effort is complete and ready for submission to the Board of Commissioners.	
Agenda item 6	Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)  Tabled until the next meeting.	HTHC
Agenda item 7	2016 Annual Report (Stacey/Suzanna)  In Process.	SB/SM
Agenda item 8	2017 CLG Annual Report (Suzanna)  In Process.	SB/SM
Agenda item 9	2017 Annual Report (Suzanna)  In Process.	SB/SM
Agenda item 10	Photography project update (Lauren)  Tabled until the next meeting.	HTHC
Agenda item 11	Discuss Heritage Festival, June 3, 2018  Tabled until the next meeting.	HTHC
Agenda item 12	Planning Commission update (Chuck)  Tabled until the next meeting.	HTHC
Agenda item 13	Discuss article for next Board of Commissioners newsletter.  Tabled until the next meeting.	HTHC
Agenda item 14	Other group discussions, general business, and updates  Tabled until the next meeting.	HTHC
Agenda item 15	Adjournment  See Section E below.	See Section E

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	SB offered a motion to recommend to the Board of Commissioners the acceptance of the items noted in Agenda item 2.	SB	KC	6	0	Yes
2	Motion to call meeting to close at 9:36 pm	SM	SB	6	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>April 16, 2018</b> , and will be held at the New Township Administration Building	

**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

**Prepared by:**

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
**Meeting Agenda**  
March 19, 2018, 7PM

**Meeting # 84**

Commissioner's Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to Order
2. Applicant: Mr. Ryan Fry, Project Engineer, The Whiting-Turner Contracting Company, representing Haverford College  
Address: The Magill Library, Haverford College, 370 Lancaster Avenue, Haverford  
HRS # 045-HA-019J  
  
For Review: Update from applicant on renovation and addition of Magill Library, originally reviewed at the September 18, 2018 HTHC meeting, and provide final recommendation.
3. Ms. Kate Clifford from the Delaware County Planning Department to discuss revisions to the Historic Resources Survey
4. Approval of Minutes from February 2018 meeting
5. Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Suzanna)
6. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)
7. 2016 Annual Report (Stacey/Suzanna)
8. 2017 CLG Annual Report (Suzanna)
9. 2017 Annual Report (Suzanna)
10. Photography project update (Lauren)
11. Discuss Heritage Festival, June 3, 2018
12. Planning Commission update (Chuck)
13. Discuss article for next Board of Commissioners newsletter
14. Other group discussions, general business, and updates
15. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: April 16, 2018  
Meeting Number: 85  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:05 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
X	Eric Schnittke	Member
X	Lauren Plaxa	Member
	Susan Osborne	Member

Commissioners Present:

X	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
	Kelly Kirk	Community Planning Assistant

**B. Agenda:** See attached agenda from Meeting Number 85

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	See Agenda item 2 for items distributed to the HTHC.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	<p>Applicant: Ms. Elizabeth Springer, PE, of Dames Design, representing owners of the Linz residence Address: 131 Turnbridge Circle, Haverford, "Whitby Hall" HRS # 045-HA-024</p> <p>For Review: Review revised plans to enclose colonnade between residence and garage. Previous reviews and recommendations pertaining to addition, garage, and windows made by HTHC January 17, 2017 and January 16, 2018.</p> <p>The following drawings were provided to the HTHC.</p> <p>1 of 1 Permit Plan, Site Plan noting proposed scope of work. Dated 04/02/18 Breezeway Enclosed. The below referenced drawings are dated 04/13/18 A9, Proposed Basement Plan A10, Approved First Floor Plan A11, Approved Second Floor Plan A12, Approved Third Floor Plan A13, Approved Front Elevation, Window and Door Schedule A14, Approved Rear Elevation, Window and Door Schedule A15, Approved Rear and Left Side Elevations, Window and Door Schedule A16, Proposed Garage Elevations. C-A1, Colonnade Plans and Elevations, Window, Door and Finish Schedule C-A2, Colonnade Framing Plan and Window unit elevation.</p>	See Section E.

**Haverford Township Historical Commission**

Meeting 85, April 16, 2018

Page 2 of 4

	<p>Liz Springer, PE and Alex Sciacca, Jr. Architect with the firm presented the client's desire to enclose what had previously been proposed as an open breezeway connecting the house to the garage.</p> <p>The drawings presented note the intention to maintain the materials in keeping with the previously reviewed palette of materials and windows.</p> <p>The HTHC suggested the design team control the number of angles and facets of the breezeway roof lines so as not to call too much attention to the roof.</p> <p>KC provided a motion to accept the proposed enclosure as drawn and for the design team to review the breezeway roof lines in order to keep them simple. ES seconded the motion and all were in favor.</p>	
Agenda item 3	<p>Approval of Minutes from February 2018 meeting</p> <p>See Section E below.</p>	See Section E.
Agenda item 4	<p>Approval of Minutes from March 2018 meeting</p> <p>See Section E below</p>	See Section E.
Agenda item 5	<p>Subcommittee update regarding site visit to Magill Library at Haverford College.</p> <p>SM noted the site visit proved to be a positive experience for all involved. SB to provide a brief summary of site meeting.</p>	SB / HTHC
Agenda item 6	<p>Update re: conversion of data from previous form to PHMC Historic Resource Survey Form and submittal to Township to start process of incorporating new resources to the resource survey (Suzanna)</p> <p>SB has updated information regarding 749 Millbrook Lane. The data are ready to be submitted to the BOC.</p>	
Agenda item 7	<p>Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)</p> <p>KC and ES have offered to contact the Haverford Friends School Foundation to review the potential of beginning the process to include 833 Buck Lane on the Resource Survey.</p>	HTHC
Agenda item 8	<p>2016 Annual Report (Stacey/Suzanna)</p> <p>Tabled until the next meeting.</p>	SB/SM
Agenda item 9	<p>2017 CLG Annual Report (Suzanna)</p> <p>Tabled until the next meeting.</p>	SB/SM
Agenda item 10	<p>2017 Annual Report (Suzanna)</p> <p>Tabled until the next meeting.</p>	SB/SM
Agenda item 11	<p>Photography project update (Lauren)</p> <p>LP provided access to a drop box via Google for the HTHC to deposit photos.</p>	HTHC
Agenda item 12	<p>Discuss Heritage Festival, June 3, 2018</p> <p>SM provided a list of responsibilities as well as a schedule for participation.</p> <p>9-12, CR, JM, SW 10-12, ES, KC 12-2, LP, SO 2-4, SM, SB</p>	HTHC
Agenda item 13	<p>Planning Commission update (Chuck)</p> <p>Tabled until the next meeting.</p>	HTHC
Agenda item 14	<p>Discuss article for next Board of Commissioners newsletter.</p> <p>LP to prepare an article about the Magill Library of Haverford College.</p>	HTHC
Agenda item 15	<p>Other group discussions, general business, and updates</p> <p>1. Update regarding Railroad Ave and County Line Road. The last public meeting noted the property owners may be considering cutting the carriage house in half to preserve a portion of the structure and its connection to the stone wall. The planning process remains unresolved.</p>	HTHC

	<p>2. SM attended seminar sponsored by the Heritage Commission of Delaware County, which provided a panel setting and included discussions with roofing experts, structural engineers and window experts. SM notes there are opportunities for future collaborations with the Heritage Commission of Delaware County.</p> <p>3. It was noted that Clifton Heights now has a historic marker at the site of the Slinky Factory.</p> <p>4. SM provided a short letter about Nitre Hall to assist the Haverford Township Historical Society obtain a grant.</p> <p>5. The Pastor of the original Public School #5 on Buck Lane is now functioning as a Pentecostal Church is interested in learning more about the history of the Preston area. HTHC to review if there are next steps.</p>	
Agenda item 16	Adjournment  See Section E below.	See Section E

#### E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	KC provided a motion to accept the proposed enclosure as drawn. ES seconded the motion. All were in favor. See notes from Agenda item 2.	KC	ES	5	0	Yes
2	Motion to adopt the HTHC Meeting Notes from the February 2018 meeting with corrections. ES abstained.	SM	KC	5	0	Yes
3	Motion to adopt the HTHC Meeting Notes from the March 2018 meeting with corrections. ES abstained.	LP	SM	4	0	Yes
4	Motion to call meeting to close at 9:27 pm	ES	SM	5	0	Yes

#### F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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#### G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
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#### H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
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#### I. Action items for the HTHC

Item	Description	Action by
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#### J. New Items


Item	Description	Action by
1	The next scheduled HTHC meeting is <b>May 21, 2018</b> , and will be held at the New Township Administration Building	

#### Post-Meeting Notes

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

# **Haverford Township Historical Commission**

Meeting 85, April 16, 2018

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Haverford Township Historical Commission

## **Meeting Agenda**

April 16, 2018, 7PM

Meeting # 85

Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown

1. Call to order
2. Applicant: Ms. Elizabeth Springer, PE, of Dames Design, representing owners of the Linz residence  
Address: 131 Turnbridge Circle, Haverford, "Whitby Hall"  
HRS # 045-HA-024  
  
For Review: Review revised plans to enclose colonnade between residence and garage. Previous reviews and recommendations pertaining to addition, garage, and windows made by HTHC January 17, 2017 and January 16, 2018.
3. Approval of Minutes from February 2018 meeting
4. Approval of Minutes from March 2018 meeting
5. Subcommittee update regarding site visit to Magill Library at Haverford College
6. Update re: conversion of data from previous form to PHMC Historic Resource Survey Form and submittal to Township to start process (Suzanna)
7. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, etc.)
8. 2016 Annual Report (Stacey/Suzanna)
9. 2017 CLG Annual Report (Suzanna)
10. 2017 Annual Report (Suzanna)
11. Photography project update (Lauren)
12. Discuss Heritage Festival, June 3, 2018
13. Planning Commission update (Chuck)
14. Discuss article for next Board of Commissioners newsletter
15. Other group discussions, general business, and updates
16. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: May 21, 2018  
Meeting Number: 86  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:05 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
X	Eric Schnittke	Member
X	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
	Kelly Kirk	Community Planning Assistant

**B. Agenda:** See attached agenda from Meeting Number 86

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	No items were distributed to the HTHC this month.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 1A	<p>This item added at property owners request. Belz Residence, 1509 Ashton Road, HRS # 045-HA-091. The Belz' were before the commission in 2016 and attempted to retain the original siding of their Sears kit house. After several re-painting efforts, the original siding was not retaining a presentable appearance. Mr. and Mrs. Belz desire to cover the original siding with a 3" profile CertainTeed product. The product style is Mainstreet, a triple 3" brushed clapboard vinyl in Heritage Cream. The product will incorporate a +/- 3" vertical corner trim on all corners.</p> <p>SW offered a motion to accept the product as presented. SO seconded the motion and all were in favor.</p> <p>The Belz' were pleased to note they have the original blueprints for their house.</p>	See Section E.
Agenda item 2	<p>Approval of Minutes from April 2018 meeting</p> <p>See Section E. Motion.</p>	See Section E.
Agenda item 3	<p>Discuss list of submitted materials / application/ applicant checklist</p> <p>SM to update list for HTHC to review and comment.</p>	SM
Agenda item 4	<p>Update re: completion and submission of recommended addition to Survey to Township (Suzanna)</p> <p>SB has completed an update of 749 Millbrook Lane and will review with Kelly Kirk and Lori Hanlon-Widdop, the appropriate next steps before providing the HTHC recommendation to the BOC for consideration of inclusion in the survey.</p>	SB



**Haverford Township Historical Commission**

Meeting 86, May 21, 2018

Page 2 of 3

Agenda item 5	Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)  CR and KC to review contact information regarding 833 Buck Lane.	HTHC
Agenda item 6	2016 Annual Report (Stacey/Suzanna)  SM/SB to complete by the June meeting.	SM/SB
Agenda item 7	2017 CLG Annual Report (Suzanna)  The report has been submitted.	NAR
Agenda item 8	2016 Annual Report (Stacey/Suzanna)2017 Annual Report (Suzanna)  SM/SB to complete by the June meeting.	SB/SM
Agenda item 9	Photography project update (Lauren)  The members of the HTHC are to continue with photographing efforts.	HTHC
Agenda item 10	Discuss Heritage Festival, June 3, 2018  KC has photos for the Heritage Festival and SO to add to poster for displaying at the festival. The group reviewed items for inclusion in this year's festival including: 1. A new poster showing recent photos of some of the properties listed in the survey. 2. The potential to have those photos created into "line art" for children to color. 3. All were assigned times for set-up / take down and manning the table.	HTHC
Agenda item 11	Invitation to participate in Delaware County Historic Preservation Network event .  Kate Clifford would like to hold a panel discussion with Mario Oliva, SB and SM around June 27, 2018 for invited guests.	HTHC
Agenda item 12	Planning Commission update (Chuck)  The Planning Commission has been invited to attend the State of Pennsylvania and Delaware County Planning Commission workshop in October.	CR
Agenda item 13	Update regarding article for next Board of Commissioners newsletter  ES has provided additional information noting the contacts omitted from the previously published article about the American Legion Hall.  LP is preparing a short article about the Magill Library review process with the HTHC, for future date.  LP submitted an article about Wiedenman Architecture and the restoration of their newly opened office at 23 East Eagle Road, Havertown, HRS # 045-HA-113B.  The intent is to have one of the above articles for the June publication deadline.	HTHC
Agenda item 14	Other group discussions, general business, and updates  1. Penn Dot has begun a Project Status Update for the Bridge at Monoa Road and Cobbs Creak, via a Section 106, Stage Project Initiation, noting responses area required by June 15, 2018. The HTHC notes there are no resources within a 100 foot radius of the bridge. 2. KC is seeking information on walls of Merion Golf Manor, circa 1920, along Hathaway Lane. 3. Lawrence Cabin has been submitted to the National Register of Historic Places. 4. The township currently has properties on the National Register.	NAR
Agenda item 15	Adjournment  See Section E below.	See Section E

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	SW offered a motion to accept the product as presented for re-cladding the Belz Residence, 1509 Ashton Road, HRS # 045-HA-091 as noted in Agenda item 1A. SO seconded the motion and all were in favor.	SW	SO	8	0	Yes
2	Motion to adopt the HTHC Meeting Notes from the April 2018, meeting with corrections. CR and SB abstained.	ES	SM	6	0	Yes
3	Motion to call meeting to close at 8:52 pm	SB	SM	8	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**


Item	Description	Action by
1	The next scheduled HTHC meeting is <b>June 18, 2018</b> , and will be held at the New Township Administration Building	

**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
Meeting Agenda  
April 16, 2018, 7PM

Meeting # 86  
Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from April 2018 meeting
3. Discuss list of submitted materials / application/ applicant checklist
4. Update re: completion and submission of recommended addition to Survey to Township (Suzanna)
5. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)
6. 2016 Annual Report (Stacey/Suzanna)
7. 2017 CLG Annual Report (Suzanna)
8. 2017 Annual Report (Suzanna)
9. Photography project update (Lauren)
10. Discuss Heritage Festival, June 3, 2018
11. Invitation to participate in Delaware County Historic Preservation Network event
12. Planning Commission update (Chuck)
13. Update regarding article for next Board of Commissioners newsletter
14. Other group discussions, general business, and updates
15. Adjournment

Meeting Date: June 18, 2018

Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:07pm

**A. Attendees**

Haverford Township Historical Committee (HTHC), Members Present:

Stacey Mattox  
Kathy Case  
Susan Osborne  
Suzanna Barucco

Meeting #87 subsequently moved to a subcommittee meeting due to lack of a HTHC quorum. The next meeting with a quorum will be meeting #87

**Agenda items**

**2. Approval of Minutes from May 2018 meeting**

Tabled Minutes for May meeting not approved since we did not have a quorum.

**3. Group discussion of Heritage Festival on June 3, 2018**

Discussion included: There was good interest in our booth. People were engaged with information in booth including: properties on poster and coloring pages.

Pictures taken by Kathy Case will need be uploaded to website by Lauren.

Kathy Case has a box of slides of "Things that are no longer there" from the collection of Peg Johnston.

Kathy will scan the slides. This could be used for next year's Heritage Festival.

**4. Discuss list of submitted materials / application/ applicant checklist.**

Suzanna will talk to Kelly to get more information about what and why they need the list. She will find out if the list is for Kelly's use only or how else it will be used.

**5. Update re: submission of recommended addition to Survey to Township (Suzanna)**

Suzanna will make further edits and additions. The goal is to provide applicants with a detailed and clear list of materials so they are adequately prepared for the meeting

**6. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)**

The endorsement letter- Stacey said it is almost finalized. She sent it to Larry Gentile and he approved the letter. She will reply and tell him to proceed and request he provides us with ten (10) original copies on Township letterhead so that each member of the Commission will have an original letter.

Susan and Lauren to work on the gates of Merion Golf Manor. Kathy provided great information on them.

Susan will look on Wagner Real Estate website for further information and/or reach out to them directly.

Suzanna to send Susan and Lauren the Resource survey form.

Other items not discussed.

**7. 2016 Annual Report (Stacey/Suzanna)**

In progress by Suzanna

**8. 2017 Annual Report (Suzanna)**  
In progress by Suzanna

**9. Photography project update (Lauren)**  
Tabled until next meeting.

**10. Invitation to participate in Delaware County Historic Preservation Network event.**

Stacey and Suzanna have been invited to present at the Delaware County Historic Preservation Network event. Details to follow.

**11. Planning Commission update (Chuck)**  
Table until next meeting.

**12. Other group discussions, general business, and updates**

- a. Susan will test out the email on the Historical Commission page on the township site to see who it goes to and if they respond and will report back at the next meeting.
- b. Kathy told us about a Lenape site she sought out in Broomall. In the 1940's University of Pennsylvania researched the site and artifacts were stored locally at the library and Thomas Massey house. The artifacts have since been donated to a museum in Allentown PA. She was able to identify the site based on pictures from the 1940's.
- c. Powell House: Stacey to reach out to Kevin regarding the concern over the condition of the building and tarp.
- d. Discussion of the potential Stoneleigh property being developed for school.
- e. Discuss of Railroad Ave and County Line Road in Bryn Mawr- The Planning Commission waived 5 regulations and the property is possibly to be razed for a medical building. They have not received the official OK from PennDot. Despite the preservation efforts by immediate neighbors and concerned citizens it appears that demolition will occur.

**13. Meeting Adjourned 8:10pm**

**Note:** The July 16, 2018 HTHC meeting will be held at the Haverford Township Administration Building

**Post-Meeting Notes**

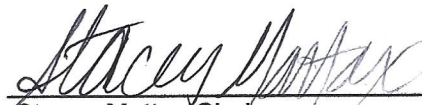
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Susan Osborne, acting Secretary



Stacey Mattox Chairperson

**Haverford Township Historical Commission**

Subcommittee Meeting

June 18, 2018

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**Haverford Township Historical Commission**

**Meeting Agenda**

**Meeting # 87**

Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from May 2018 meeting
3. Group discussion of Heritage Festival on June 3, 2018
4. Discuss list of submitted materials / application/ applicant checklist
5. Update re: submission of recommended addition to Survey to Township (Suzanna)
6. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)
7. 2016 Annual Report (Stacey/Suzanna)
8. 2017 Annual Report (Suzanna)
9. Photography project update (Lauren)
10. Invitation to participate in Delaware County Historic Preservation Network event
11. Planning Commission update (Chuck)
12. Other group discussions, general business, and updates
13. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: July 16, 2018  
Meeting Number: 87  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:02 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Kathy Case	Member
X	Eric Schnittke	Member
X	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
X	Kelly Kirk	Township of Haverford Planning & Zoning Officer

**B. Agenda:** See attached agenda from Meeting Number 87

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	No items were distributed to the HTHC this month.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	<p>Applicant: Mr. William Breuninger, Jr., owner Address: 327-329 Ellis Road, Havertown, "Maryland Woods" 327 Ellis is the coach house / barn 329 Ellis is the main house HRS # 045-HA-048</p> <p>For Review: Discussion and review of applicant's plan to demolish roof of barn and shore up walls. Applicant has applied for permit to demolish the caved in roof. Applicants notes the main roof beam was previously repaired with a bad splice that is now failing. The main beam was instrumental in supporting the cupola. Applicant notes he will attempt to do the following:</p> <ul style="list-style-type: none"><li>a. shore up three walls</li><li>b. remove damaged portions of the structure</li><li>c. restore barn, in the future as funds become available</li><li>d. save as much as possible of the existing structure</li><li>e. preserve the elevation fronting Ellis Road</li><li>f. remove or has removed the heating systems including radiant heat source and radiators</li><li>g. will try to retain cupola and store on site</li><li>h. will send photos of remedial efforts</li><li>i. is in process of shoring up to prevent immediate collapse</li><li>j. restoration when funds become available to be similar to original exterior with the interior to be more open</li><li>k. will send photos of original barn</li></ul>	N.A.R.

**Haverford Township Historical Commission**

Meeting 87, July 16, 2018

Page 2 of 3

	l. is seeking temporary protection of the existing structure from the contracted general contractor m. notes a tree limb has fallen on the kennels  No motion offered as there are many items to be re-presented to the Commission.	
Agenda item 3	Discussion with Mr. Tony Morinelli, owner of 570 Mill Road (HRS #045-HA-XX, Leedom Mansion), requesting preliminary recommendations for restoration of property  Tabled	N.A.R.
Agenda item 4	Approval of Minutes from May 2018 meeting  See Section E below.	See Section E
Agenda item 5	Approval of Minutes from June 2108 meeting  See Section E below.	See Section E
Agenda item 6	Group discussion of Heritage Festival on June 3, 2018  Tabled	N.A.R.
Agenda item 7	Discuss Delaware County Historic Preservation Network event on June 25, 2018 (Stacey)  SM recapped the networking event of which SM and SB presented a power point high lighting the relationship of the HTHC with the Havertown Board of Commissioners and officials. Noting the origins of the HTHC to recent case studies. Additional comments to be provided at the next HTHC meeting.	HTHC
Agenda item 8	Discuss list of submitted materials / application/ applicant checklist (Suzanna; tabled)  Tabled	N.A.R.
Agenda item 9	Update re: submission of recommended addition to Survey to Township (Suzanna; tabled)  Tabled	N.A.R.
Agenda item 10	Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)  Larry Gentile has provided an endorsement letter for HTHC's use. LP and SO are using the PMHC form for Gates and Walls of the Merion Golf Manor Neighborhood.	HTHC
Agenda item 11	2016 Annual Report (Stacey/Suzanna; tabled)  Tabled	HTHC
Agenda item 12	2017 Annual Report (Suzanna; tabled)  Tabled	HTHC
Agenda item 13	Photography project update (Lauren)  Please provide photograph updates to the HTHC drop box.	HTHC
Agenda item 14	Planning Commission update (Chuck)  1. CR notes the corner of County Line and Haverford Rd is seeking zoning relief on a number of items. a. the neighbors have demanded the stone wall along County Line Road be left in place. b. the carriage house is planned to be demolished. c. the main address will be on Haverford Road. d. Traffic signs will be provided to note Right Turn in off of Haverford Road and a Right Turn out of the property with appropriate bollards. A secondary entrance is planned to be off of Rail Road Ave.	N.A.R.
Agenda item 15	Other group discussions, general business, and updates  1. LP will provide an update to the recently published Newsletter article, noting an end of September publishing date. 2. Not HTHC meeting planned for August. 3. Items for the next HTHC meeting may include discussions of demolition by neglect.	HTHC
Agenda item 16	Adjournment  See Section E below.	See Section E

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC Meeting Notes from the May 2018 meeting with corrections.	CR	ES	6	0	Yes
2	Motion to adopt the HTHC Subcommittee Meeting Notes from the June 2018 meeting with corrections. CR, SW, LP and ES abstained.	SM	SO	2	0	Yes
3	Motion to call meeting to close at 8:37 pm	SW	SM	6	0	Yes



**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>September 17, 2018</b> , and will be held at the Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown	

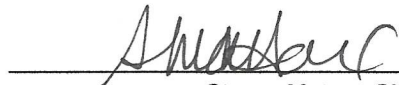
**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
Meeting Agenda  
July 16, 7PM

**Meeting # 87**

Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown

1. Call to order
2. Applicant: Mr. William Breuninger, Jr., owner  
Address: 327-329 Ellis Road, Havertown, "Maryland Woods"  
HRS # 045-HA-048  
For Review: Discussion and review of applicant's plan to demolish roof of barn and shore up walls.
3. Discussion with Mr. Tony Morinelli, owner of 570 Mill Road (HRS #045-HA-XX, Leedom Mansion), requesting preliminary recommendations for restoration of property
4. Approval of Minutes from May 2018 meeting
5. Approval of Minutes from June 2108 meeting
6. Group discussion of Heritage Festival on June 3, 2018
7. Discuss Delaware County Historic Preservation Network event on June 25, 2018 (Stacey)
8. Discuss list of submitted materials / application/ applicant checklist (Suzanna; tabled)
9. Update re: submission of recommended addition to Survey to Township (Suzanna; tabled)
10. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)
11. 2016 Annual Report (Stacey/Suzanna; tabled)
12. 2017 Annual Report (Suzanna; tabled)
13. Photography project update (Lauren)
14. Planning Commission update (Chuck)
15. Other group discussions, general business, and updates
16. Adjournment



## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: September 17, 2018  
Meeting Number: 88  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
X	Eric Schnittke	Member
	Lauren Plaxa	Member
	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
	Kelly Kirk	Township of Haverford Planning & Zoning Officer

**B. Agenda:** See attached agenda from Meeting Number 88

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	No items were distributed to the HTHC this month.
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	<p>Discussion with Mr. Tony Morinelli, PhD, owner of 570 Mill Road (HRS #045-HA-15, Leedom Mansion), requesting preliminary recommendations for restoration of property.</p> <p>Mr. Morinelli is a longtime resident of Haverford, currently residing in Ardmore. He is a teacher of Humanities including History at The Shipley School. He is an avid History enthusiast.</p> <p>Currently Mr. Morinelli has had a structural evaluation completed of the property, which notes the stone work and beams are in good shape. The older structures contain mortise and tenon and peg / pin, fabrication techniques.</p> <p>Mr. Morinelli is currently researching the history of HRS #045-HA-15. One of his goals is to restore the 1700 era portion to its original condition and include period furniture.</p> <p>Currently he is renovating the bathroom in the 1740's addition with the goal to live in the newer sections when renovation is complete. The front porch is collapsing and the plan is to replace it with a porch in keeping with historic photos including add back, four Doric columns. KC and the Historic Society may have photos of the property that may be of interest to Mr. Morinelli.</p> <p>The house and property promise an interesting case study. The HTHC looks forward to continued dialogue with Mr. Morinelli as he goes through the renovation and building permit process.</p>	N.A.R.

**Haverford Township Historical Commission**

Meeting 88, September 17, 2018

Page 2 of 3

Agenda item 3	Approval of Minutes from July 2018 meeting  Tabled until next meeting.	HTHC
Agenda item 4	Group discussion of Heritage Festival on June 3, 2018  All noted the recent poster was a valuable addition to the HTHC booth. An idea for consideration for next year, may include documenting properties that have been raised to show what was and what is currently at the site of the raised property.	HTHC
Agenda item 5	Discuss PA State Historic Preservation Office (PA SHPO) CLG Grant opportunity (Suzanna)  SB notes the CLG has a possible grant for an appropriate student to assist an approved commission. It's a matching grant requiring 10% down of which the CLG may supplement up to 90%. SB to follow up and confirm deadlines for submission.	SB
Agenda item 6	Discuss Delaware County Historic Preservation Network event on June 25, 2018 (Suzanna/Stacey)  SB and Commissioner Mario Oliva, submitted their recent presentation to the DVPC. They are considering whether there is merit in reaching out to other historic commissions for meet and greet / brainstorming sessions. EC to review and follow up with adjacent township historic commissions to gain their interest.	EC
Agenda item 7	Discuss list of submitted materials / application/ applicant checklist (Suzanna)  SM to forward updated list to SB.	SM / SB
Agenda item 8	Update re: submission of recommended addition to Survey to Township (Suzanna)  SB to send a copy of the completed submission to KK and a copy to Kevin McCloskey, ESQ.	SB
Agenda item 9	Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)  Tabled until the next meeting.	HTHC
Agenda item 10	2016 Annual Report (Stacey/Suzanna)  SM is reviewing a draft.	SM
Agenda item 11	2017 Annual Report (Suzanna)  SB is nearly complete and preparing to provide a draft for the HTHC to review at the October HTHC meeting.	SB / HTHC
Agenda item 12	Photography project update  Tabled until the next meeting	HTHC
Agenda item 13	Planning Commission update (Chuck)  Tabled until the next meeting	HTHC
Agenda item 14	Other group discussions, general business, and updates  KC notes the original township historic survey photos may have been located and will update the HTHC at our next meeting.	N.A.R.
Agenda item 15	Adjournment  See Section E below.	See Section E

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to call meeting to close at 8:47 pm	SW	SB	5	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is October 15, 2018, and will be held at the Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown	

**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
Meeting Agenda  
September 17, 2018 7PM

Meeting # 88  
Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown

1. Call to order
2. Discussion with Mr. Tony Morinelli, owner of 570 Mill Road (HRS #045-HA-15, Leedom Mansion), requesting preliminary recommendations for restoration of property
3. Approval of Minutes from July 2018 meeting
4. Group discussion of Heritage Festival on June 3, 2018
5. Discuss PA State Historic Preservation Office (PA SHPO) CLG Grant opportunity (Suzanna)
6. Discuss Delaware County Historic Preservation Network event on June 25, 2018 (Suzanna/Stacey)
7. Discuss list of submitted materials / application/ applicant checklist (Suzanna)
8. Update re: submission of recommended addition to Survey to Township (Suzanna)
9. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)
10. 2016 Annual Report (Stacey/Suzanna)
11. 2017 Annual Report (Suzanna)
12. Photography project update
13. Planning Commission update (Chuck)
14. Other group discussions, general business, and updates
15. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: October 15, 2018  
Meeting Number: 89  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:17 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Kathy Case	Member
	Eric Schnittke	Member
X	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Kelly Kirk	Township of Haverford Planning & Zoning Officer
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**B. Agenda:** See attached agenda from Meeting Number 89

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	Preservation Pennsylvania- Considering the Repair, Retrofit and Replacement of Historic Windows and 2018-2023 Pennsylvania's Statewide Historic Preservation Plan
2	Letter written by Larry Gentile, on township letterhead, to have on hand when surveying/photographing properties.

### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Approval of Minutes from July 2018 meeting Tabled until next meeting.	HTHC
Agenda item 3	Approval of Minutes from September 2018 meeting Tabled until next meeting.	HTHC
Agenda item 4	Continue discussion of PA State Historic Preservation Office (PA SHPO) CLG Grant opportunity (Suzanna)  Suzanna is heading up this opportunity. Discussion included utilizing an intern (College Student) to do architectural photos, writing descriptions of properties to be added to the Historic Resource list. With the plethora of colleges in the area, we could potentially work with them for an internship opportunity (Additional information on this topic was later emailed by Suzanna which includes grant amount, amount township could potentially grant, etc.)	HTHC
Agenda item 5	Discuss list of submitted materials / application/ applicant checklist (Suzanna)  Suzanna updated the Applicant Checklist and provided to Kelly for her to provide to anyone coming before the Historic Commission.	SB
Agenda item 6	Update re: submission of recommended addition to Survey to Township (Suzanna) Tabled until next meeting.	HTHC
Agenda	Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select	HTHC

**Haverford Township Historical Commission**

Meeting 89, October 15, 2018

Page 2 of 3

item 7	from revised list of possible additions, discuss completing forms, endorsement letter, etc.)  Susan and Lauren worked on the Resource Survey - walls in Merion Golf Manor. While there is limited information available, they will complete as much information as possible and expect to have complete by the November meeting.	
Agenda item 8	2016 Annual Report (Stacey/Suzanna)  The 2016 Annual Report is almost complete	SB / SM
Agenda item 9	2017 Annual Report (Suzanna)  The 2017 Annual Report is approximately 89% complete	SB / SM
Agenda item 10	Photography project update  Photo Project Update by Lauren-the Google Photo Album is up to date as of 10/15/18. Kathy will continue to use Drop box and Lauren will update in Google.	N.A.R.
Agenda item 11	Planning Commission update (Chuck)  Tabled until next meeting.	N.A.R.
Agenda item 12	Other group discussions, general business, and updates  1. Newsletter- Lauren will be interviewing Mr. Vince for an additional newsletter article and to update/correct previous information. The focus will be on their experience of living in Haverford Township. Deadline is 11/02/18.  2. Stacey will be participating in a Historical Marker Webinar on 10/10/18. This is 1 hour CPE  3. The following members need to reapply for their position to the Historic Commission Kathy, Eric, Chuck and John  4. The American Legion (Grasslyn) has reached out to Eric and again expressed interest in being added to the survey. They have reached out before and were encouraged to provide us with any information regarding the structure, membership, history or something that would be significant/unique to the history of the township.  5. Suzanna will be meeting with Kevin McCloskey, ESQ (BOC member) to go to the Powell House to access condition. They expected to do this the week of 10/15/18.  6. Re: The corner of County Line and Haverford Rd ( not an Historic Resource) Kate Clifford of the Delaware County Planning Department, requested the applicant photograph the property that will be demo'd on Haverford Avenue (for the Medical Offices) Kathy attended another Planning Commission meeting and it seems that both the Zoning and Planning Commission have made considerable concessions and waived variances to allow for the demo to occur. They do plan on keeping the stone wall, and will remove part of the attached structure.  7. Re: 570 Mill Road (HRS #045-HA-15, Leedom Mansion), --Kathy located slides of the Leedom house that is currently being restored by the new homeowner . She dropped off pictures to the property owner who was thrilled to receive them as the photos included the resource spanning several decades. It appears the owners are currently doing work on the soffit and roof and hauling junk. Thus far, homeowner has not come to the HC with plans. Susanna will talk to Kelly/Township about this. Kathy will put the photos in Drop box for the HTHC to view.  8. Kathy continues to work on sorting and organizing the slides from Peg Johnston, which includes many pictures of the Historic Resources. Once completed, we will have pictures over time of the Resources.  9. The HTHC was informed, Kate Clifford believes she has located slides from the original survey, and she hopes to scan them for the HTHC to use.	N.A.R.
Agenda item 13	Adjournment  See Section E below.	HTHC

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to call meeting to close at 9:18 pm	SM	SB	5	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>November 19, 2018</b> , and will be held at the Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown	

**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

**Prepared by:**

  
Susan Osborne, Acting Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
**Meeting Agenda**  
October 15, 2018, 7PM

Meeting # 89  
Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from July 2018 meeting
3. Approval of Minutes from September 2018 meeting
4. Continue discussion of PA State Historic Preservation Office (PA SHPO) CLG Grant opportunity (Suzanna)
5. Discuss list of submitted materials / application/ applicant checklist (Suzanna)
6. Update re: submission of recommended addition to Survey to Township (Suzanna)
7. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)
8. 2016 Annual Report (Stacey/Suzanna)
9. 2017 Annual Report (Suzanna)
10. Photography project update
11. Planning Commission update (Chuck)
12. Other group discussions, general business, and updates
13. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: November 19, 2018  
Meeting Number: 90  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:06 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Kathy Case	Member
X	Eric Schnittke	Member
X	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

	Kelly Kirk	Township of Haverford Planning & Zoning Officer
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**B. Agenda:** See attached agenda from Meeting Number 90

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	Letter of November 19, 2018 from Joseph E. Pinhak, 1st Vice Commander / Historian, American Legion Post #338 to the HTHC providing additional information for consideration for inclusion into the Resource Survey.
2	Pennsylvania State Historic Preservation Office, 2018-2019 Pennsylvania's Statewide Historic Preservation Plan.

### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Applicant: Commander Joseph E. Pinhak, representing American Legion Post #338 Address: 2200 Grasslyn Avenue, American Legion Post #338  For Review: Revisit discussion with Commander Pinhak regarding consideration to add American Legion Post #338 to the Haverford Township Historical Resources Survey (initially reviewed/discussed at September 2017 HTHC meeting)  The HTHC recommended that Commander Pinhak research the historical significances of the post relative to other posts in the township and county.	N.A.R.
Agenda item 3	Approval of Minutes from July 2018 meeting  See Section E below.	N.A.R.
Agenda item 4	Approval of Minutes from September 2018 meeting  See Section E below.	N.A.R.
Agenda item 5	Approval of Minutes from October 2018 meeting  See Section E below.	N.A.R.
Agenda item 6	Update regarding submission of PA State Historic Preservation Office (PA SHPO) CLG Grant (Suzanna)  The grant application was submitted on Nov. 2, 2018, with letters of recommendation from the DCPD, Haverford Historical Society and BOC president William F. Wechsler. If the grant is awarded the funds are earmarked to be used between April 2019 and August 2020.	HTHC

**Haverford Township Historical Commission**

Meeting 90, November 19, 2018

Page 2 of 3

Agenda item 7	Update re: submission of recommended addition to Survey to Township (Suzanna)  Pending LP and SO research of additional properties. The HTHC is considering contacting new owners of properties that were intended to be removed from the survey by the previous home owners. KC is compiling a list of survey resources removed from the survey that are now under new ownership.	HTHC
Agenda item 8	Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)  Tabled until next meeting.	HTHC
Agenda item 9	2016 Annual Report (Stacey/Suzanna)  The 2016 report is complete and will be submitted to the HTHC for review.	SB / SM
Agenda item 10	2017 Annual Report (Suzanna)  The 2017 Annual Report is nearly complete.	SB / SM
Agenda item 11	Photography project update  The photography project is part of the grant program. HTHC members are encouraged to take photos of the properties on their respective lists as the winter months offer optimum views.	HTHC
Agenda item 12	Planning Commission update (Chuck)  Tabled until next meeting.	N.A.R.
Agenda item 13	Discuss article for next Board of Commissioners newsletter  LP has submitted an update to the resource on Eagle Road, now Wiedenman Architecture with corrections and a profile about the previous business, Vinci Brothers Jewelers. The article is slated to appear in the December publication.  Subject matter for future articles include the CLG grant application if favorable and an article about the process and progress of the resource on Mill Road.	N.A.R.
Agenda item 14	Other group discussions, general business, and updates  1. The HTHC has coordinated with the Township regarding updating missing HTHC meeting minutes missing from the township web site. The HTHC is in process of supplying the missing meeting minutes.  2. The Ardmore Ave. Bridge reconstruction project is slated to start in the spring of 2019. The HTHC is to inform the township of the historic nature of the gateway walls at the corner of Golfview Road and Ardmore Ave. to ensure they are protected during the reconstruction process.  3. Update regarding resources removed from survey. KC to compile a list or update the current list including demolished properties that were on the survey and those properties the BOC recommended to be removed from the survey. The goal is to retain a list for future reference of properties no longer in existence and a list of properties once included on the survey but whose current owner's elected to have the property removed for such cases that a new owner, may elect to have the property re-instated onto the survey.  4. Eric Schnittke informed the HTHC he will not return for the 2019 year as a member of the Historic Commission, but he has not ruled a potential return in the future. Eric has been a valuable asset to the HTHC, leading several efforts for the BOC newsletter articles, championing the Heritage Festival activities and researching several potential resources for possible inclusion in future surveys. Eric's participation will be missed by the HTHC.	N.A.R.
Agenda item 15	Adjournment  See Section E below.	N.A.R.

**E. Motions**

Item	Description	Nom. by	Second by	In favor	Opposed	Carried
1	A motion to approve July 2018 meeting notes with noted revisions. SB abstained.	SM	SO	6	0	Yes
2	A motion to approve September 2018 meeting notes with noted revisions. LP and SO abstained.	SB	SM	5	0	Yes
3	A motion to approve October 2018 meeting notes with noted revisions. SW and ES abstained.	SB	KC	5	0	Yes
1	Motion to call meeting to close at 8:41 pm	ES	SB	7	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>December 17, 2018</b> , and will be held at the Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown	

**Post-Meeting Notes**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

  
W. Scott Winger, AIA, Secretary

  
Stacey Mattox, Chairperson

Haverford Township Historical Commission  
**Meeting Agenda**  
November 19, 2018, 7PM

1. Call to order
2. Applicant: Commander Joseph E. Pinhak, representing American Legion Post #338  
Address: 2200 Grasslyn Avenue, American Legion Post #338  
For Review: Revisit discussion with Commander Pinhak regarding consideration to add American Legion Post #338 to the Haverford Township Historical Resources Survey (initially reviewed/discussed at September 2017 HTHC meeting)
3. Approval of Minutes from July 2018 meeting
4. Approval of Minutes from September 2018 meeting
5. Approval of Minutes from October 2018 meeting
6. Update regarding submission of PA State Historic Preservation Office (PA SHPO) CLG Grant (Suzanna)
7. Update re: submission of recommended addition to Survey to Township (Suzanna)
8. Discuss next steps for moving forward with adding resources to Survey (review group's 'top 10' list/select from revised list of possible additions, discuss completing forms, endorsement letter, etc.)
9. 2016 Annual Report (Stacey/Suzanna)
10. 2017 Annual Report (Suzanna)
11. Photography project update
12. Planning Commission update (Chuck)
13. Discuss article for next Board of Commissioners newsletter
14. Other group discussions, general business, and updates
15. Adjournment

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: December 17, 2018  
Meeting Number: 91  
Meeting Location: Haverford Township Administration Building Meeting Room,  
1014 Darby Road, Havertown, PA

Meeting Called to Order: The meeting was called to order at approximately 7:15 pm

### A. Attendees

Board Members Present: Haverford Township Historical Commission (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Kathy Case	Member
X	Eric Schnitke	Member
	Lauren Plaxa	Member
X	Susan Osborne	Member

Commissioners Present:

	Kevin McCloskey, ESQ	Commissioner 3 <sup>rd</sup> Ward
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Also Present:

X	Kelly Kirk	Township of Haverford Planning & Zoning Officer
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**B. Agenda:** See attached agenda from Meeting Number 91

### C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	Regarding Agenda Item 2, the following items were distributed electronically to the HTHC prior to the meeting. Sheet 1 of 1, Zoning Plan, dated 6-22-2018, prepared by Robert E. Blue Consulting Engineers, P.C. Drawing A-1.0, Floor Plan, dated 12-12-18, prepared by Interarch, Architects Drawing A-4.0, Eagle Rd Elevations and Right Side Elevation, Drawing A-4.01, Darby Rd Elevation and Rear Elevation, dated 12-12-18, prepared by Interarch, Architects
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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	<p>Applicant: Mr. Mark Damico, Attorney for Republic Bank Mr. Ken Louthier, Developer for 2400 Darby Road Mr. Robert E. Blue, Jr., Engineer, representing Republic Bank</p> <p>Address: 2400 Darby Road, Havertown</p> <p>For Review: Review proposed plan, elevations &amp; zoning plan as submitted by applicant due to their proximity to an existing Historic Resource.</p> <p>Mr. Damico presented Republic Bank's position and site plan. Mr. Blue presented the site planning strategies.</p> <p>KK noted the township zoning department requested the applicant provide a modified version of brick bollards to be similar to those of the YMCA's streetscape without benches.</p> <p>Some members of the HTHC were opposed to the internally illuminated exterior monument signage presented, preferring to see an externally illuminated sign.</p> <p>The HTHC offered a motion to approve the drawings as submitted with the suggestion that the monument sign be externally illuminated.</p> <p>See Section E below.</p>	N.A.R.

**Haverford Township Historical Commission**

Meeting 91, December 17, 2018

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Agenda item 3	Approval of Minutes from November 2018 meeting  See Section E below.	N.A.R.
Agenda item 3a	Review CLG revised guidelines  The State Preservation Alliance (SHP) has revised its guidelines for CLG to include self evaluations and assessments. SHP will send a new contract to the BOC.	
Agenda item 4	Discuss next steps for moving forward with adding resources to Survey (Susan/Lauren)  SO Continues to make progress and will send an update to SB for preliminary review.	N.A.R.
Agenda item 5	2016 Annual Report (Stacey/Suzanna)  The report is to be completed shortly.	N.A.R.
Agenda item 6	2017 Annual Report (Suzanna)  The report is to be completed shortly.	HTHC
Agenda item 7	Photography project update  Now that most trees are bare of their leaves, HTHC members are encouraged to take photos of the existing recourses.	HTHC
Agenda item 8	Planning Commission update (Chuck)  CR notes the Planning Commission is to re-write the Comprehensive Plan.	HTHC
Agenda item 9	Discuss article for next Board of Commissioners newsletter  Tabled until next meeting	SB / SM
Agenda item 10	Other group discussions, general business, and updates  1. This will be the last meeting for Eric Schnittke and Chuck Reardon.  Chuck has served the commission with distinction since the initial meeting of the HTHC in 2010. He was the inaugural chairperson, demonstrating for the first year how township commissions have been guided. Chuck served the commission, per the charter requirements, as a member of the Planning Commission. He recalled for us the founding guidelines of the HTHC, noting it took over a year and a half to get the charter in place. Chuck's passion for historic elements, buildings and stories will be missed by the commission. He brought a wealth of knowledge to the HTHC from his many years in the township, consisting of both historical and community context. Rarely did we conclude a meeting without Chuck sharing an anecdote, rare piece of history, context or simply fun facts about a resource or property in the township. Most often we learned something from Chuck's knowledge and passion for the township. We wish Chuck good luck and continued success as he moves on from the HTHC.  (Please see notice of ES pending departure in last month's meeting notes.)	N.A.R.
Agenda item 11	Adjournment  See Section E below.	N.A.R.

**E. Motions**

Item	Description	Nom. by	Second by	In favor	Opposed	Carried
1	Agenda item 2, Motion to approve the drawings as submitted with the suggestion that the monument sign be externally illuminated.	SM	SO	4	2	Yes
2	A motion to approve November 2018 meeting notes with noted revisions. CR abstained.	SB	ES	5	0	Yes
3	Motion to call meeting to close at 9:04 pm	SM	SW	6	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-Ref #	Appeal Date
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**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
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**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
	See Agenda Item 2 above.		

**I. Action items for the HTHC**

Item	Description	Action by
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**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>Tuesday, January 22, 2019</b> , and will be held at the Haverford Township Administration Building Meeting Room, 1014 Darby Road, Havertown	

**Post-Meeting Notes**


If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

**Prepared by:**



W. Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Haverford Township Historical Commission  
**Meeting Agenda**  
December 17, 2018, 7PM

1. Call to order
2. Applicant: Mr. Mark Damico, Attorney, and Mr. Robert E. Blue, Jr., Engineer, representing Republic Bank  
Address: 2400 Darby Road, Havertown  
For Review: Review proposed elevations, sketch plan, and building rendering submitted by applicant.
3. Approval of Minutes from November 2018 meeting
4. Discuss next steps for moving forward with adding resources to Survey (Susan/Lauren)
5. 2016 Annual Report (Stacey/Suzanna)
6. 2017 Annual Report (Suzanna)
7. Photography project update
8. Planning Commission update (Chuck)
9. Discuss article for next Board of Commissioners newsletter
10. Other group discussions, general business, and updates
11. Adjournment